



**Open Report on behalf of Andrew Crookham,
Deputy Chief Executive & Executive Director - Resources**

Report to:	Overview and Scrutiny Management Board
Date:	30 November 2023
Subject:	Overview and Scrutiny Management Board Work Programme

Summary:
This item informs the Board of its current work programme for 2023/24.

Actions Required:
This item is for information only.

1. Background

Work Programme

The current version of the work programme for the Overview and Scrutiny Management Board is set out in Appendix A.

Executive Forward Plan

The Executive Forward Plan of key decisions is set out at Appendix B. This is background information for the Board to ensure that all key decisions are scrutinised by the relevant scrutiny committee.

2. Conclusion

This item is to inform the Overview and Scrutiny Management Board of its current work programme for 2023/24, which is attached at Appendix A to this report.

3. Consultation

a) Risks and Impact Analysis

Not Applicable

4. Appendices

These are listed below and attached at the back of the report	
Appendix A	Overview and Scrutiny Management Board – Work Programme
Appendix B	Forward Plan of Key Decisions

5. Background Papers

No background papers as defined in section 100D of the Local Government Act 1972 were relied upon in the writing of this report.

This report was written by Nigel West, Head of Democratic Services and Statutory Scrutiny Officer, who can be contacted by e-mail at nigel.west@lincolnshire.gov.uk and Kiara Chatziioannou, Scrutiny Officer, who can be contacted on 07500571868 or by e-mail at Kiara.Chatziioannou@lincolnshire.gov.uk.

OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Each agenda includes the following standard items:

- Call-in (if required)
- Councillor Call for Action (if required)

30 November 2023 – 10:00am		
Item	Contributor	Purpose
1. To consider and approve a Devolution Proposal for Greater Lincolnshire and commence consultation activities	Lee Sirdifield, Assistant Director - Corporate	Pre-Decision Scrutiny (Council decision on 01 December 2023)
2. Corporate Plan Success Framework 2023/24 – Quarter 2	Caroline Jackson, Head of Corporate Performance	Pre-Decision Scrutiny (Executive decision on 05 December 2023)
3. Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Children and Young People Scrutiny Committee • Public Protection and Communities Scrutiny Committee 	Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	Performance Scrutiny
4. Revenue Budget Monitoring Report 2023/24 – Quarter 2 to 30 September 2023	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 05 December 2023)
5. Capital Budget Monitoring Report 2023/24 – Quarter 2 to 30 September 2023	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 05 December 2023)
6. Treasury Management Performance 2023/24 - Quarter 2 to 30 September 2023	Karen Tonge, Treasury Manager	Performance Scrutiny
7. People Management Update - Quarter 2	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny
8. Health and Safety Annual Report 2022/23	Fraser Shooter, Health and Safety Team Leader	Performance Scrutiny

30 November 2023 – 10:00am		
Item	Contributor	Purpose
9. Proposals for Scrutiny Reviews - Responses by Scrutiny Committees	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Review Scrutiny

21 December 2023 – Cancelled

25 January 2024– 10:00am		
Item	Contributor	Purpose
1. Council Budget 2024/25	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 6 February 2024)
2. Service Revenue and Capital Budget Proposals 2024/25	Adam Hopley, Strategic Finance Lead – Corporate	Pre-Decision Scrutiny (Executive decision on 6 February 2024)
3. Legal Services Company Update	Chief Legal Officer	Performance Scrutiny
4. Future IT Service Delivery Model	David Matthewman, Chief Information Officer	Pre-Decision Scrutiny (Executive decision on 6 February 2024)
5. Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Adults and Community Wellbeing Scrutiny Committee • Health Scrutiny Committee • Environment and Economy Scrutiny Committee • Highways and Transport Scrutiny Committee 	Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee Cllr Carl Macey, Chairman of Health Scrutiny Committee Cllr Ian Carrington, Chairman of Environment and Economy Scrutiny Committee Cllr Mike Brookes, Chairman of Highways and Transport Scrutiny Committee	Performance Scrutiny

29 February 2024– 10:00am		
Item	Contributor	Purpose
1. Corporate Plan Success Framework 2023-2024 – Quarter 3	Caroline Jackson, Head of Corporate Performance	Pre-Decision Scrutiny (Executive decision on 5 March 2024)
2. People Management Update - Quarter 3	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny
3. Revenue Budget Monitoring Report 2023/24 – Quarter 3 to 31 December 2023	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 5 March 2024)
4. Capital Budget Monitoring Report 2023/24 – Quarter 3 to 31 December 2023	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 5 March 2024)
5. Treasury Management Performance Quarter 3 to 31 December 2023	Karen Tonge, Treasury Manager	Performance Scrutiny
6. Treasury Management Strategy Statement and Annual Investment Strategy 2024/25	Karen Tonge, Treasury Manager Chris Scott, Link Asset Services	Pre-Decision Scrutiny (Executive Councillor Decision between TBC March 2024)
7. Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Children and Young People Scrutiny Committee • Public Protection and Communities Scrutiny Committee 	Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	Performance Scrutiny

28 March 2024– 10:00am		
Item	Contributor	Purpose
1. Transformation Programme Update	Clare Rowley, Head of Transformation Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance	Performance Scrutiny
2. Property Services Contract Year Seven Report	Stuart Wright, Contract Manager - Corporate	Performance Scrutiny

28 March 2024– 10:00am			
Item	Contributor	Purpose	
	Property		
3.	Update on IMT Services - Project Portfolio	Donna Fryer, Head of Portfolio and Resources	Performance Scrutiny
4.	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Environment and Economy Scrutiny Committee • Highways and Transport Scrutiny Committee • Flood and Water Management Scrutiny Committee 	Cllr Ian Carrington, Chairman of Environment and Economy Scrutiny Committee Cllr Mike Brookes, Chairman of Highways and Transport Scrutiny Committee Cllr Tom Ashton, Chairman of Flood and Water Management Scrutiny Committee	Performance Scrutiny

25 April 2024– 10:00am			
Item	Contributor	Purpose	
1.	Overview and Scrutiny Annual Report 2023-24	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Performance Scrutiny
2.	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Adults and Community Wellbeing Scrutiny Committee • Health Scrutiny Committee 	Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee Cllr Carl Macey, Chairman of Health Scrutiny Committee	Performance Scrutiny

30 May 2024– 10:00am			
Item	Contributor	Purpose	
1.	People Management Update - Quarter 4	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny
2.	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Children and Young 	Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee	Performance Scrutiny

30 May 2024– 10:00am		
Item	Contributor	Purpose
People Scrutiny Committee <ul style="list-style-type: none"> Public Protection and Communities Scrutiny Committee 	Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	

27 June 2024– 10:00am		
Item	Contributor	Purpose
1. Corporate Plan Success Framework 2023/24 – Quarter 4	Caroline Jackson, Head of Corporate Performance	Pre-Decision Scrutiny (Executive decision on 2 July 2024)
2. Review of Financial Performance 2023/24	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 2 July 2024)
3. Treasury Management Annual Report 2023/24	Karen Tonge, Treasury Manager Chris Scott, Link Asset Services	Performance Scrutiny
4. Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> Environment and Economy Scrutiny Committee Highways and Transport Scrutiny Committee 	Cllr Ian Carrington, Chairman of Environment and Economy Scrutiny Committee Cllr Mike Brookes, Chairman of Highways and Transport Scrutiny Committee	Performance Scrutiny

For more information about the work of the Overview and Scrutiny Management Board please contact Kiara Chatziioannou, Scrutiny Officer, on 07500571868 or by e-mail at Kiara.Chatziioannou@lincolnshire.gov.uk

FORWARD PLAN OF KEY DECISIONS FROM 1 DECEMBER 2023

PUBLISH DATE 1 NOVEMBER 2023

DEC REF	MATTERS FOR DECISION	DATE OF DECISION	DECISION MAKER	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE SUBMITTED FOR DECISION	HOW AND WHEN TO COMMENT PRIOR TO THE DECISION BEING TAKEN	RESPONSIBLE PORTFOLIO HOLDER AND CHIEF OFFICER	KEY DECISION YES/NO	DIVISIONS AFFECTED
I030594	To consider and approve a Devolution Proposal for Greater Lincolnshire and commence consultation activities	1 December 2023	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning)	Overview and Scrutiny Management Board Council	Report	Assistant Director - Corporate E-mail: lee.sirdifield@lincolnshire.gov.uk	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) and Chief Executive	Yes	All Divisions
I030089	Capital Budget Monitoring Report 2023/24 - Quarter 2	5 December 2023	Executive	Overview and Scrutiny Management Board	Report	Assistant Director - Finance E-mail: michelle.grady@lincolnshire.gov.uk	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) and Executive Director - Resources	Yes	All Divisions
I030088	Revenue Budget Monitoring Report 2023/24 - Quarter 2	5 December 2023	Executive	Overview and Scrutiny Management Board	Report	Assistant Director - Finance E-mail: michelle.grady@lincolnshire.gov.uk	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) and Executive Director - Resources	Yes	All Divisions
I029631	Wellbeing Service Re-commissioning	5 December 2023	Executive	Adults and Community Wellbeing Scrutiny Committee	Report	Programme Manager E-mail: sean.johnson@lincolnshire.gov.uk	Executive Councillor: Adult Care and Public Health and Executive Director - Adult Care and Community Wellbeing	Yes	All Divisions
I030627 New!	Horncastle Industrial Estate expansion	Between 5 December 2023 and 15 December 2023	Executive Councillor: Economic Development, Environment and Planning, Leader of the Council (Executive Councillor: Resources, Communications and Commissioning)	Environment and Economy Scrutiny Committee	Exempt Report	Head of Economic Infrastructure E-mail: mick.king@lincolnshire.gov.uk	Executive Councillor: Economic Development, Environment and Planning and Executive Director - Place	Yes	Horncastle and the Keals
I030441	Cross Keys Bridge - Improving Resilience	Between 6 December 2023 and 12 December 2023	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning)	Executive Councillor for Highways, Transport and IT Capital Review Group Resources	Report	Head of Highways Design Services E-mail: john.monk@lincolnshire.gov.uk	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) and Executive Director - Place	Yes	The Suttons

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I030186	Myle Cross & Cherry Willingham Refurbishment - Alternate Provision	Between 8 December 2023 and 22 December 2023	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning)	Executive Councillor for Children's Services, Community Safety, Procurement and Migration, Children and Young People Scrutiny Committee, Children's Services, Legal Services, Property Services	Report	Head of Property Development E-mail: Dave.Pennington@lincolnshire.gov.uk	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) and Executive Director of Children's Services	Yes	All Divisions
I030084	Lincolnshire Secure Unit (LSU) Catering Service	Between 8 December 2023 and 22 December 2023	Executive Councillor: Children's Services, Community Safety, Procurement and Migration	Executive Councillor for Children's Services, Community Safety, Procurement and Migration Children and Young People Scrutiny Committee LSU Staff Legal Services	Report	Children's Services Strategic Commissioning Manager E-mail: mark.rainey@lincolnshire.gov.uk	Executive Councillor: Children's Services, Community Safety, Procurement and Migration and Executive Director of Children's Services	Yes	All Divisions
I030628 New!	Civil Parking Enforcement - 2024 Contract and Notice Processing Solution	Between 11 December 2023 and 15 December 2023	Executive Councillor: Economic Development, Environment and Planning	Finance Legal HR Corporate Commercial Board Highways and Transport Scrutiny Committee	Report	Traffic Manager E-mail: mick.phoenix@lincolnshire.gov.uk	Executive Councillor: Highways, Transport and IT and Executive Director - Place	Yes	All Divisions
I030649 New!	Alternative Route to Competitive Tendering - Short Breaks Service at Cedar House	Between 12 December 2023 and 13 December 2023	Executive Councillor: Adult Care and Public Health		Report	Senior Commercial and Procurement Officer E-mail: linda.turnbull@lincolnshire.gov.uk	Executive Councillor: Adult Care and Public Health and Executive Director - Adult Care and Community Wellbeing	Yes	All Divisions
I029249	Highways Infrastructure Asset Management Plan 2023	Between 13 December 2023 and 21 December 2023	Executive Councillor: Highways, Transport and IT	Place LT Highways and Transport Scrutiny Committee	Report	Head of Highways, Client and Contract Management E-mail: jonathan.evans@lincolnshire.gov.uk	Executive Councillor: Highways, Transport and IT and Executive Director - Place	Yes	All Divisions
I029248	Highways Infrastructure Asset Management Policy	Between 13 December 2023 and 21 December 2023	Executive Councillor: Highways, Transport and IT	Place DLT Highways and Transport Scrutiny Committee	Report	Head of Highways, Client and Contract Management E-mail: jonathan.evans@lincolnshire.gov.uk	Executive Councillor: Highways, Transport and IT and Executive Director - Place	Yes	All Divisions
I030209	LCC Coronial Toxicology Services	Between 15 December 2023 and 22 December 2023	Executive Councillor: NHS Liaison, Integrated Care System, Registration and Coroners	Public Protection and Communities Scrutiny Committee – 12 December 2023	Report	Senior Commercial & Procurement Officer E-mail: emma.gold@lincolnshire.gov.uk	Executive Councillor: NHS Liaison, Integrated Care System, Registration and Coroners and Executive Director - Resources	Yes	All Divisions

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I030292	Council Budget 2024/25	9 January 2024	Executive	Overview and Scrutiny Management Board	Report	Assistant Director - Finance E-mail: michelle.grady@lincolnshire.gov.uk	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) and Executive Director - Resources	Yes	All Divisions
I030085	Deepings Leisure Centre	6 February 2024	Executive	Overview and Scrutiny Management Board	Report	Assistant Director - Corporate Property E-mail: jayne.sowerby-warrington@lincolnshire.gov.uk	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) and Executive Director - Resources	Yes	Deepings East; Deepings West and Rural
I030411	Primary School Mobile Replacement Scheme	Between 22 January 2024 and 26 January 2024	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning)	Children and Young People Scrutiny Committee	Report	Head of Property Development E-mail: dave.pennington@lincolnshire.gov.uk	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) and Executive Director - Resources	Yes	All Divisions
I030410	Welton William Farr - New Sixth Form Block and Dining Remodelling	Between 22 January 2024 and 26 January 2024	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning)	Children and Young People Scrutiny Committee	Report	Head of Property Development E-mail: dave.pennington@lincolnshire.gov.uk	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) and Executive Director - Resources	Yes	Welton Rural
I029445	Waste Transfer Station Improvements	Between 22 January 2024 and 26 January 2024	Executive Councillor: Waste and Trading Standards	Environment and Economy Scrutiny Committee	Report	Head of Waste E-mail: mike.reed@lincolnshire.gov.uk	Executive Councillor: Waste and Trading Standards and Executive Director - Place	Yes	All Divisions
I030293	Council Budget 2024/25	6 February 2024	Executive	Overview and Scrutiny Management Board	Report	Assistant Director - Finance E-mail: michelle.grady@lincolnshire.gov.uk	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) and Executive Director - Resources	Yes	All Divisions
I030272	Future IT Service Delivery Model	6 February 2024	Executive	Corporate Leadership Team Informal Executive Overview and Scrutiny Management Board Leader of the Council Executive Councillor for Highways, Transport and IT	Report	Chief Information Officer E-mail: david.matthewman@lincolnshire.gov.uk	Executive Councillor: Highways, Transport and IT and Executive Director - Resources	Yes	N/A

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I030650 New!	North Hykeham Relief Road - Land Assembly Preparation and Highway Matters	6 February 2024	Executive	Local councillors and appropriate statutory bodies Highways and Transport Scrutiny Committee	Report	Head of Highways Infrastructure E-mail: sam.edwards@lincolnshire.gov.uk	Executive Councillor: Highways, Transport and IT and Executive Director - Place	Yes	Eagle and Hykeham West
I030025	Local Electric Vehicle Infrastructure (LEVI) Pilot - Contract Procurement	Between 4 March 2024 and 8 March 2024	Executive Councillor: Highways, Transport and IT	Environment and Economy Scrutiny Committee Affected Local Members Relevant Officers	Exempt report	Senior Commissioning Officer tanya.vaughan@lincolnshire.gov.uk	Executive Councillor: Highways, Transport and IT and Executive Director - Place	Yes	Birchwood; Boston Coastal; Boston North; Boston Rural; Boston South; Boston West; Boultham; Carholme; Hartsholme; Horncastle and the Keals; Skegness North; Skegness South; Sleaford; St Giles; Stamford East; Stamford West
I028654	Gosberton House Academy - New Block Extension and External Works as part of the SEND Building Communities of Specialist Provision Strategy	Between 18 March 2024 and 22 March 2024	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning)	Children and Young People Scrutiny Committee	Exempt Report	Head of Property Development E-mail: dave.pennington@lincolnshire.gov.uk	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) and Executive Director - Resources	Yes	
I030234	Orchard House B - Refurbishment of Orchard House B and demolition of the BMU	Between 8 April 2024 and 12 April 2024	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning)	Overview and Scrutiny Management Board	Exempt Report	Head of Property Development E-mail: dave.pennington@lincolnshire.gov.uk	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) and Executive Director - Resources	Yes	N/A
I030731 New!	Parking Enforcement Procedures Manual	Between 17 June 2024 and 24 June 2024	Executive Councillor: Highways, Transport and IT	Place DLT Highways and Transport Scrutiny Committee	Report	Parking Services Manager E-mail: Matt.jones@lincolnshire.gov.uk	Executive Councillor: Highways, Transport and IT and Executive Director - Place	Yes	All Divisions

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